



ELECTRONIC SURGERY SCHEDULING FORM

Patient Demographics		INTERPRETER NEEDED		LANGUAGE	
FIRST NAME	LAST NAME		MI	DATE OF BIRTH	GENDER
PRIMARY PHONE # Type	SECONDARY PHONE # Type	THIRD PHONE # Type		SOCIAL SECURITY #	

Insurance Information		<i>Please attach front and back copy of patient's insurance card(s)</i>			
PRIMARY INSURANCE COMPANY			POLICY #		
GROUP #	PRE-CERT #		CONTACT		
SECONDARY INSURANCE COMPANY			POLICY #		
GROUP #	PRE-CERT #		CONTACT		

Surgery Scheduling Detail		Surgery Date: _____ Time: _____		Surgery Length: _____	
ADMITTING PHYSICIAN	Patient Admission Status to be: If Outpatient: Bed Management No Yes If Inpatient: Expected Length of Stay 1 day 2 days 3 days 4 days				
PRIMARY CARE PHYSICIAN					
DIAGNOSIS		ICD		ANESTHESIA TYPE	
Rt Lt Bil	PROCEDURE #1			CPT	
Rt Lt Bil	PROCEDURE #2			CPT	
				Referred to: Primary Care Cardiology Pulmonary	

OFFICE INFORMATION		
OFFICE CONTACT	OFFICE PHONE #	SCHEDULED POST-OP VISIT Date: _____ Time: _____
PHYSICIAN SIGNATURE		Date: _____ Time: _____

Bold items required